COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<ol> <li>Topic (one sentence description of the decision being sought)</li> <li>Who will take decision</li> <li>Give date or period within which decision is to be taken</li> <li>Directorate contact (include e-mail and telephone)</li> </ol>	<ul> <li>(5) Principal Groups/Organisations to be consulted before decision is made</li> <li>(6) Method of consultation (external only [if applicable])</li> </ul>	<ul> <li>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</li> <li>(8) When should they be made by (closing date)</li> </ul>	(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt?  (11) Date first entered in Notice
KEY 21/19/20	(5) Not applicable.	(7) Not applicable.	(9) Cabinet report and proposed agreement with KCC
(1) To enter into a further agreement with Kent County Council in respect of a 'No- Use Empty' Property Initiative top-up loan extension	(6) Not applicable.	(8) Not applicable.	(10) Unrestricted (11) 4 October 2019
(2) Cabinet			
(3) 4 November 2019			
(4) Robin Kennedy, Private Sector Housing Manager - robin.kennedy@hotmail.com; 01304 872221			

## **Brief Details of Item:**

- 1. To enter into a second agreement with Kent County Council to administer loans funded by Dover District Council under the 'No-Use Empty' Property Initiative following Cabinet's approval of the revised Housing Assistance Policy on 3 July 2017.
- 2. To agree that a further £300,000 be made available for the scheme.

## Deadline for Item:

This is an operational decision. There is some urgency with this decision as the current funding has been allocated/spent and until Cabinet has agreed additional funding, no further empty property loans can be approved.